

California Energy Commission



CLASSIFICATION: Associate Energy Specialist (TED)
1 position available

TENURE/TIMEBASE: Permanent/Full-time

SALARY: \$5,247- \$6,521

LOCATION: Renewable Energy Division
Renewable Energy Office
Sacramento, CA

FINAL FILING DATE: March 13, 2019

Are you interested in becoming a leader for the state of California and contributing to the state's world-leading efforts to combat climate change? The California Energy Commission is in search of qualified candidate(s) for the Renewable Energy Division (RED) to assist in shaping California's clean energy future.

ABOUT THE DIVISION:

Established in 1974, the California Energy Commission is the state's primary energy policy and planning agency. Located in vibrant downtown Sacramento, within walking distance of light-rail, the state Capitol, and other amenities, the California Energy Commission is advancing many of the state's cutting edge energy and climate programs and policies. The Renewable Energy Division at the California Energy Commission is committed to expanding the use of renewable energy in California in a way that maximizes the economic, environmental, and grid-reliability benefits to all Californians.

To conduct this work, the division maintains a committed and creative staff of experts across various disciplines, including: environmental science, geology, physics, engineering, data analytics, international relations, and public policy. The division's range of technical and policy expertise allows it to perform balanced, independent evaluations of complex and high-profile clean energy programs. If energy is your passion, and you feel compelled to help mold California's clean energy future and set an example for the world, then we encourage you to apply.

DUTIES/RESPONSIBILITIES:

Under the supervision of the Renewable Energy Office management team and direction of technical leads, the Associate Energy Analyst (AES) performs analysis related to renewable energy technologies, policies, and programs. The incumbent will work at the full journey person level, independently performing responsible, varied and complex technical and analytical work. The Renewable Energy Office administers the Renewable Portfolio Standard (RPS) and the Power Source Disclosure Program (PSDP), both key policies in California's pursuit of a zero-carbon energy portfolio. The Renewable Energy Office also oversees the Geothermal Grant and Loan Program and publishes regular updates to a Renewable Energy Tracking Progress document, which highlights key milestones, achievements, and trends for renewable energy in California. The AES will conduct activities that support the implementation of all of the programs in the office.

The successful candidate will possess strong writing skills and the ability to develop and maintain analytical tools and techniques in support of these programs and develop charts, graphics, and visual aids to report out on key insights. The successful candidate will also support the broader

information tracking and technical analysis needs of the office and its programs. The incumbent will function as a member of an interdisciplinary team, and help coordinate the efforts of representatives of various governmental agencies and private stakeholders.

DESIRABLE EXPERIENCE/QUALIFICATIONS:

- Excellent attention to detail
- The ability to analyze complex data and prepare and present comprehensive reports and recommendations orally and in writing, including preparation of charts and graphs and familiarity with underlying data analysis techniques and tools
- The ability to work independently and in a collaborative team environment
- Knowledge of environmental issues associated with energy production and use in California, including opportunities and challenges with incorporating increasingly large amounts of renewable energy onto the electrical grid
- Knowledge of California climate change and clean energy policies and laws
- Familiarity with Federal, State, local government, and private agencies involved in energy

The AES may need to travel and effectively participate in site visits and public workshops. Individuals who pay close attention to detail; have a talent for conveying complex information concisely in reports, charts, figures, and tables; and possess strong writing and presentation abilities are encouraged to apply.

WHO MAY APPLY: Eligible candidates who are current state employees with status in the above classification, lateral transfers from an equivalent class who meet the minimum qualifications of this classification, former state employees who can reinstate into this class or persons who are reachable on a current employment list for this classification. Appointment is subject to the provisions of the SROA process: SROA/SURPLUS/REEMPLOYMENT candidates are encouraged to apply and must attach a copy of their status letter in order to be considered. Applications will be screened and the most qualified may be contacted for an interview.

Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature, to the contact/address listed below. *A cover letter explaining why you believe you will be successful in this position is required.* **You must clearly indicate the basis of your eligibility (i.e., list, transfer, SROA/Surplus, reinstatement, etc.), RPA 570-211 and Position # 5700-4056-004 in the "Explanation Section" of the STD. 678.**

Please Note: Possession of the minimum qualifications will be verified prior to the interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application may be forwarded to the State Personnel Board for review and the applicant's name may be removed from the eligibility list.

SUBMIT APPLICATIONS TO:

California Energy Commission
Personnel Services Office
Attn: RPA 570-211
1516 9th Street, MS-3
Sacramento, CA 95814

View full Duty Statement:
<https://www.energy.ca.gov/careers/jobs.php>

For additional questions regarding this recruitment, you may contact (916) 654-4309 or email personnel/services@energy.ca.gov.

California Relay (Telephone) Service – TDD Phones: 1-800-735-2929 and Voice Phones: 1-800-735-292